

Incorporation Checklist

In order for us to help you in the incorporation of your company, kindly complete this form to the best of your knowledge and return it to us.

CORPORATION NAME

Please select if you wish to have a numbered corporation

(Eg. 1234567 Canada Inc.) or a name corporation (Eg. Rachel Consulting Inc.)

Check for Numbered Corporation

Check for Name Corporation

If you would like a named corporation - Please provide 3 potential names given in sequence of preference:

Potential Names:

1. _____

2. _____

3. _____

CORPORATION ADDRESS

MAILING ADDRESS

Please provide the address of the head office of the Corporation. If the mailing address is different please specify

If the mailing address is different specify below

Same as Corporation

Phone _____

Phone _____

Address _____

Address _____

Province _____ Postal Code _____

Province _____ Postal Code _____

E-mail _____

DIRECTORS OF THE CORPORATION

Please provide the following information of the director(s) and address

Director: 1

Name _____

Date of Birth _____

SIN _____

Phone _____

Address _____

Province _____ Postal Code _____

What is your residency status in Canada?

Citizenship PR Card Foreigner

Director: 2

Name _____

Date of Birth _____

SIN _____

Phone _____

Address _____

Province _____ Postal Code _____

What is your residency status in Canada?

Citizenship PR Card Foreigner

If you have additional directors, please indicate under heading ***other details***.

Officer

Name of officers-you must have a President Secretary (they can be the same person)

President _____

V President _____

Secretary _____

Treasurer _____

Other _____

Major Business Activity

What is your major business activity?

OTHER DETAILS

Please provide any other important details:

SHAREHOLDER DETAILS

| Shareholder Name | Address | Class | Number of Shares |
|------------------|---------|-------|------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

AUTHORIZED SHARE CLASSES

